



APEL (C) PORTFOLIO SUBMISSION FORM

PART A: PERSONAL PARTICULARS

Full Name :	
IC/Passport No. :	
Name of Programme :	
Course Code & Course Title :	
No. of Credits of the Course :	

PART B: COMPETENCY WORKSHEET FOR COURSE-BASED LEARNING PORTFOLIOS

Course Code & Title			
Course Synopsis			
Course Learning Outcomes (CLO)	Learning Statements	Origin of Learning	Supporting Documentation <small>*Please refer to the Appendix for List of Evidence</small>
CLO1			
CLO2			
CLO3			
CLO4			

PART C: DECLARATION

I hereby declare that all the information/documents provided to support this portfolio are authentic, true and accurate. I fully understand that Geomatika University College reserves the right to reject my application if proven otherwise.

Name:

Date:

Signature :

For office use only:

Received by:	Date:
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LIST OF EVIDENCE

Evidence that can be provided by the applicant

Direct Evidence	Indirect Evidence
<p>Certificates</p> <p>You can provide copies of your qualifications;</p> <ul style="list-style-type: none"> • School certificates • Statement of results • Courses completed at work 	<p>Written Records</p> <p>You can provide copies of;</p> <ul style="list-style-type: none"> • Diaries • Records • Journals • Articles
<p>Work samples</p> <p>You can provide samples of your work;</p> <ul style="list-style-type: none"> • Drawings or photographs • Reports • Written materials • Projects • Objects • Work of arts 	<p>E-mail</p> <p>You can provide copies of email communication which verify;</p> <ul style="list-style-type: none"> • Customer feedback • Work activities • Written skills
<p>Records of workplace activities</p> <p>You can provide documents that verify your work activities;</p> <ul style="list-style-type: none"> • Notes • Emails • Completed worksheets • Workplace agreement • Contracts 	<p>Supporting letters</p> <p>You can provide letters to verify your claim from;</p> <ul style="list-style-type: none"> • Employers • Community group • People you have worked with (paid and unpaid work)
<p>Documents</p> <p>You can provide evidence that shows what you have done in your life;</p> <ul style="list-style-type: none"> • Media articles • Meritorious awards 	