



## APEL (C) PRE-APPLICATION FORM

- Please write **CLEARLY** in black/blue ink using **BLOCK LETTERS**.
- Application must submit to the APEL (C) Centre

### PART A: PERSONAL DETAILS

<b>Full Name:</b>	<b>IC/Passport Number:</b>
<input type="text"/>	<input type="text"/>

<b>Semester:</b>	<b>Name of Programme:</b>	<b>Contact Number:</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>

<b>Course/Subject Title:</b>	<b>Course/Subject Code:</b>
<input type="text"/>	<input type="text"/>

**Current Address:**

<input type="text"/>
<input type="text"/>

**Email:**

<input type="text"/>
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### PART B: ACADEMIC QUALIFICATION DETAILS

Name of Institution	Certification Title	Qualification Level	Year Attained
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### PART C: PROFESSIONAL EXPERIENCES HISTORY

Name of Employer	Position Held	Time Served (mm/yy)		Position Level
		From	To	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**PART D: CONFERENCE / TRAINING**

SEMINAR/TRAINING	DESCRIPTION	DATE

**PART E: OTHER ACTIVITIES / HOBBIES / CONSULTANCY SERVICES/ COMMUNITY SERVICES**

OTHER ACTIVITIES/HOBBIES/CONSULTANCY SERVICES/COMMUNITY SERVICES	DATE

**PART F: REFEREES**

NAME	
POSITION	
ORGANISATION	
OFFICE H/P NO.	
EMAIL	
RELATIONSHIP	

NAME	
POSITION	
ORGANISATION	
OFFICE H/P NO.	
EMAIL	
RELATIONSHIP	

**DECLARATION**

1. I hereby understand and agree that it shall be my responsibility to prepare all relevant document and follow all applicable rules and regulation of APEL (C)
2. I hereby aware that completion of a portfolio/challenge test does not guarantee that credit will be awarded
3. I also agree GEOMATIKA reserved the right to vary or reverse any decision in respect of my application if the said information is found to be untrue, incorrect or incomplete.

**Date:** (dd/mm/yy): \_\_\_\_\_ **Applicant's Signature:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

DATE:		RECEIVED BY APEL (C) CENTRE:	
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## LIST OF EVIDENCE

Evidence that can be provided for application

Direct Evidence Indirect Evidence	Direct Evidence Indirect Evidence
<p>Certificates You can provide copies of your qualification</p> <ul style="list-style-type: none"> <li>• School certificates</li> <li>• Statement of results</li> <li>• Courses completed at work</li> </ul>	<p>Written Records You can provide copies of</p> <ul style="list-style-type: none"> <li>• Diaries</li> <li>• Records</li> <li>• Journals</li> <li>• Articles</li> </ul>
<p>Work samples You can provide samples of your work</p> <ul style="list-style-type: none"> <li>• Drawings or photographs</li> <li>• Reports</li> <li>• Written materials</li> <li>• Projects</li> <li>• Objects</li> <li>• Work of arts</li> </ul>	<p>E-mail You can provide copies of email communications which verify</p> <ul style="list-style-type: none"> <li>• Customer feedback</li> <li>• Work activities</li> <li>• Written skills□</li> </ul>
<p>Records of workplace activities You can provide documents that verify your work activities</p> <ul style="list-style-type: none"> <li>• Notes</li> <li>• Emails</li> <li>• Completed worksheets</li> <li>• Workplace agreement</li> <li>• Contracts</li> </ul>	<p>Supporting letters You can provide letters to verify your claim from</p> <ul style="list-style-type: none"> <li>• Employers</li> <li>• Community group</li> <li>• People you have work with (paid and unpaid work)</li> </ul>
<p>Documents You can provide evidence that shows what you have done in your life</p> <ul style="list-style-type: none"> <li>• Media articles</li> <li>• Meritorious Awards</li> </ul>	